PERRIS UNION HIGH SCHOOL DISTRICT
2020-21 CERTIFICATED AND CLASSIFIED
SUBSTITUTE PAYROLL SCHEDULE

PAYROLL #	START DATE	END DATE	TIMECARDS DUE	PAY DATE
1A	6/05/2020	7/10/2020	7/13/2020	07/20/2020
2A	7/13/2020	8/06/2020	8/07/2020	08/20/2020
3A	8/07/2020	9/03/2020	9/04/2020	09/18/2020
4A	9/04/2020	10/02/2020	10/05/2020	10/20/2020
5A	10/05/2020	11/05/2020	11/06/2020	11/20/2020
6A	11/06/2020	12/03/2020	12/04/2020	12/18/2020
7A	12/04/2020	1/07/2021	1/08/2021	01/20/2021
8A	1/08/2021	2/04/2021	2/05/2021	02/19/2021**
9A	2/05/2021	3/04/2021	3/05/2021	03/19/2021
10A	3/05/2021	4/01/2021	4/02/2021	04/20/2021
11A	4/02/2021	5/06/2021	5/07/2021	05/20/2021
12A	5/07/2021	6/03/2021	6/04/2021	06/18/2021

Signed and completed timecards are to be turned in and timestamped in the Payroll Office by 4:30 PM on the day specified on the above schedule. Timecards received after this date are subject to being processed the following month.

Timecards are to reflect only the current pay period. Do not carry over time worked or accumulated from one pay period to the next.

All payroll warrants will be mailed to the employee's address of record, until further notice.

PLEASE NOTE: Direct Deposit is available as an option to all employees.

Payroll contact information: Liu Yeung **(Alphabet A - L)** 951.943.6369 Ext. 80217
Lisa Baker-McDaniel **(Alphabet M - Z)** 951.943.6369 Ext. 80218

REVISED: 7/30/20